

# Exam Day FAQs



# Dallam School

## **Where can I find important information about my exam(s)?**

- For external exams, candidates are provided with an individual timetable which will be handed to you in form time/exam assembly.
- You should read the important information documents in our Exams section of our school website <https://dallamschool.co.uk/school/information-for-parents/exams/>

## **What should I wear?**

- Full uniform including blazer.
- For Winter exams, if you are concerned you are going to be cold then wear a vest under your shirt, or a school cardigan.

## **What shouldn't I wear?**

- Coats are not permitted in the Exam Room.
- Normal school uniform rules apply, e.g., skirt should not be rolled up, no hats or hoodies.
- No air pods/ear phones/ear buds.
- No watches or technology of any sort (e.g. smart watches).
- No phone in trouser pocket or inside skirt waistband or pocket – no mobile phones are allowed in the Exam Room.

## **What items should I have with me?**

- Items listed on the 'Preparing to sit your Exams Checklist' – see the Exams section of our school website – in a clear pencil case or clear plastic bag.
- You are allowed to bring a bottle of water in a clear (not tinted) container with no labels or writing on. No food permitted.

## **What might I be asked to do prior to entering the Exam Room?**

- Hold back your hair to check for ear buds.
- Pull back long sleeve cuffs to check for watches.
- Wash off any writing or doodling on hands/body.
- Remove calculator covers.
- Empty pockets to check for any paper/notes.

## **Where can I leave my belongings?**

- Coats, bags, phones and unpermitted items will be left in the Waiting Area.

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## **When do 'exam conditions' start?**

- As soon as you enter the Exam Room.
- Line up outside the Exam Room, no talking, enter Exam Room when invited by invigilator, find your seat.
- The invigilator will read out an announcement to remind you of the rules and to carry out final checks.
- Put your hand up if you have any questions.
- Do not start filling in your details on the front of your exam paper - the invigilator will instruct when to do this, and will tell you when to start.

## **What happens when the exam finishes?**

- The invigilator will tell you when to stop writing.
- If you finish early you wait quietly in your seat until the exam has finished. You do not leave the room until the papers have been collected in – during this time you must not talk.
- After leaving the Exam Room you return to the Waiting Area to collect your belongings. A member of staff will inform you when transport has arrived to take you back to Milnthorpe.

## **If you have an afternoon exam as well ...**

- Bring your own packed lunch to eat in the Waiting Area.
- You can bring revision notes for the afternoon exam (but cannot take into the exam).
- Bring relaxing music to listen to, or a book to read.